



Awadh Centre of Education
Institute of Vocational Studies
Department of Education

O/C

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Date: 19 - 4 - 2024

To,
The Joint Registrar
Affiliation Branch
GGSIP University
Dwarka, New Delhi

Handwritten: 19/4/24
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-10C, Dwarka, New Delhi-110078

Subject: Report of Proceedings of SGRC (Session 2023-24)

Respected Sir/Madam,
We are submitting the Report of Proceedings of SGRC as required.

Thanks & Regards

Handwritten: Dupl 18.04.24

Dr. Mandira Gupta
Principal
Institute of Vocational Studies

Dr. (Mrs.) MANDIRA GUPTA
Principal
Institute Of Vocational Studies
FC-31, Awadh Bhawan,
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Students' Grievance Redressal Mechanism SGRC Report (Academic Session 2023-2024)

Under IQAC Cell, Students' Grievance Redressal and Welfare Committee of IVS maintains a conducive and coherent environment. The committee enables the students to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulation of the institution.

In the view of the above provision, IVS has appointed Ms. Aakriti Lajpal, Professional Student Counselor for the Redressal of grievances of students of IVS.

Objectives:

The objectives of the Students' Grievance Redressal and Welfare Committee are as follows:-


1. To encourage students to share their grievances freely, without any fear and seek solution.
2. To advise the staff members to be sympathetic, active and affectionate in dealing with issues of the students.
3. To uphold the dignity of the institution by ensuring strife free atmosphere.
4. To make students aware of all the services planned and provided by the college.
5. To maintain a cordial relation among students and teachers in the campus.
6. To strictly prohibit ragging and sexual harassment in any form inside and outside the institution.

Some of the Grievances of the semester- II & IV that were discussed in the meetings are shared below:-

- o Behavioural Problems.
- o Issues related to requirement of leaves.
- o Problems related to academics & Co-curricular activities
- o Issues related to internship
- o Issues related to art and drama teacher.
- o Issues related to fees.

The Committee members discussed the possible solutions to the grievances that the students mentioned and the action were taken accordingly to resolve the same.

- Students were counsel for balancing personal and student life. Regular sessions with an expert counsellor were organized for tackling the behaviour of students.
- For smooth functioning of the course, issues related to schools were dealt timely. Schools were allotted near the residence of the student.
- A faculty of art and drama was immediately arranged for smooth conduct of classes and orientation of files.
- An Awareness program on drug prevention for the students was organized by Indian Red Cross Society, Delhi Branch.
- An intercollege competition "Harit Spandan" was organized in the month February 2024 to give opportunity to students express creativity and show their talent.
- Scholarship was shared with the students and verified timely for further process.


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